

AAEP Steering Committee
Criteria for Selecting an AAEP Affiliate Organization
November 19, 2003

INSTRUCTIONS: The table below includes draft criteria for selecting the affiliate. Please review the criteria and criteria definitions (pages 2-3). Provide feedback on the definitions and rank the criteria from 1-8 with one being the most important. Send feedback to Neal Adams or be prepared to share at the Steering Committee meeting.

Criteria	Criteria (Rank 1-8)	Org A	Org B	Org C	Org D
Mission alignment					
Positive community tract record					
Operates with sound business practices					
Strong and active organizational leadership					
Adequate facilities					
Strong organizational infrastructure					
Strategy potential					
Similar or compatible program services					
Others:					

Definition of Criteria

Mission alignment

- Fit with AAEP and MCAAE mission and purpose
- Services for elderly
- Services to African Americans
- Culturally appropriate services
- Public health

Positive community track record

- Community reputation
- Organizational image
- Support and buy-in from current clients and stakeholders
- Perception of community leaders
- Perception of African American community

Sound business practices

- Proven solvency
- Fiscal experience
- Size of budget
- Business systems
- Capacity to contract with City of Seattle

Strong and active organization

- Collaborates with other organizations
- Visionary leadership
- Active board members
- Innovative programs
- Strong Executive Director
- Flexibility

Adequate facilities

- Located near or within easy reach of target population
- Adequate space for current and future staff
- Assessable by local transportation

Organizational infrastructure and capacity

- Staff background and experience
- Type and number of volunteers
- Number of staff members
- Technology (computer terminals, email and fax capacity, etc.)
- Structural and financial flexibility

Strategy potential

- Strong corporate, government and foundation presence
- Financial benefit to community
- Growth potential

Similar or compatible programs and services

- Health or mental health programs
- Elderly services
- Service delivery model